

Highland Fire District
Regular Meeting
December 12, 2017
7:00 PM St 1

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Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(ABSENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(ABSENT)

Chairman Steve DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for all fallen firefighters.

1. APPROVAL OF MINUTES

Chairman DiLorenzo asked for a motion to approve the minutes of the November 14, 2017 regular meeting.

MOTION: Commissioner John Fraino moved to approve the minutes of the November 14, 2017 regular meeting. Seconded by Commissioner Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

- 2. BILLS-**Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by, Commissioners Alan Barone and John Fraino and Chief Miller on December 11, 2017 for the period of November 15 through December 12, 2017 for a total of \$ 36760.51.

MOTION: Commissioner Barone moved to authorize payment of the bills submitted in the amount of \$36760.51 seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

MOTION: Commissioner Barone moved to authorize payment of \$50.00 each to the Election Inspectors for a total of \$250, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

- 3. Correspondence**-District Clerk Holzberger reported the following correspondence received:
AFDSNY-Thank you letter
River Valley Radio-letter re: acquisition of ComTech
Training for Commissioners/ Mark Butler- here at HFD 1/13/17

Room Requests-

Jan 1, 2018 Monday 10 AM to 12 PM Swearing in Ceremony Town of Lloyd requested by Paul Hansut

MOTION: Commissioner John Fraino moved to approve the use of the community room for the Swearing in ceremony for new officials as requested by Supervisor Paul Hansut to be held on January 1, 2018, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

Jan 13, 2018 Saturday 8 AM to 3 PM Commissioner Training Seminar by Mark Butler requested by Chairman DiLorenzo

MOTION: Commissioner Alan Barone moved to approve the use of the community room for a Commissioner Training seminar on January 13, 2018 as requested by Commissioner Steve DiLorenzo. Seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

Jan 27, 2018 Saturday 12 PM to 8 PM Birthday Party for Granddaughter requested by Chuck Gentilquore

MOTION: Commissioner John Fraino moved to approve the use of the community room for a First Birthday party on January 27, 2018, as requested by Chuck Gentilquore, Hose Company member, for his granddaughter, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

March 21, 2018 Wed. Town of Lloyd Health Volunteers requested by Adele Gibbons for meeting 1 pm to 3 pm

MOTION: Commissioner Ben Bragg moved to approve the use of the community room for a meeting of the Lloyd Health Volunteers on March 21, 2018, as requested by Adele Gibbons, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

4. New Membership- None

5. COMMITTEE REPORTS

Buildings and Grounds ST 1-Cmrs. Bragg and Barone

Transfer Switch Repair – (generator) replaced by Gentech. This allows for power in the event of an outage for the Ambulance Bay for MLSS.

Commissioner Bragg noted the MLSS room needs some upkeep.

New Chairs (Radio Room)-Chairman DiLorenzo noted that the three chairs from Corcraft are scheduled for delivery on 12/13/17.

Ready Room- Pergo flooring will be used on the wall with chair rail to protect the walls from damage from the chairs.

Bell Trouble- Chairman DiLorenzo reported that St 1. Has experiences bell trouble with the alarm. Safeco technician came in but this is difficult to diagnose. It was suggested that a separate panel be installed for bell circuit. Our technology is old.

Camera monitor- chairman DiLorenzo reported that we would like to be able to view the monitor independently of the District Clerk's computer. We need a separate computer to do this; have requested NEC to order for us.

Buildings and Grounds St.2-Cmrs. Erichsen and Fraino

Tree- pending

Blacktop and Slab- Commissioner Fraino reported not done yet.

Sanding of parking lots- Chairman DiLorenzo reported that he spoke with Ritchie Klotz regarding the Town of Lloyd sanding St.1 and St 2 parking lots.

6. New Apparatus-

Chairman DiLorenzo noted that New Paltz's aerial was here for our review and we went to Wappingers to look at their aerial.

7. Insurance/Workers Compensation-

Renewals for Workers Compensation received.

\$69,532.00 VFBL

\$1295.00 Workers Comp for Commissioners, Clerical and Custodial staff

It was noted that the VFBL is lower cost than anticipated.

8. Physical Fitness-

Total reimbursed \$159.61 5 members for 1st Qtr. 2017 May 9, 2017

Total Reimbursed \$238.62 6 members for 2nd Qtr. 2017 July 10, 2017

Total Reimbursed \$191.68 5 members for 3rd Qtr. 2017 Dec 1 2017

Preventive Maintenance for fitness equipment performed on 8/15/17

9. Ulster County Fire District Association- Cmr. Bragg, DiLorenzo, Erichsen

September 2018 meeting to be held here at Highland.

10. Service Awards- November 2017 activity posted December 1, 2017

11. Treasurer's Report-Treasurer Passikoff

November 2017 Financial Report distributed. Treasurer Passikoff reported that we are in good shape with our cash. We have the normal bills. We have approximately \$117,000 in the general fund available to spend; salaries are in line as well as administrative expenses. We replaced 2 roof units this year which fell under major repairs. St 2. Is good; Truck repairs were good this year. Gas and diesel are okay.

MOTION: Commissioner Alan Barone moved to accept the November 2017 financial report as submitted by the Treasurer, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

12. Public Comment-none

13. Chief's Report- no report

14. Old Business-

Chairman DiLorenzo reported that we had received a letter from a fire district resident regarding a firematic response alleged to have occurred on May 20, 2017 and contacted our Legal counsel for advisement.

MOTION: Commissioner Ben Bragg moved to enter into the record the following statement as read by the District Clerk, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

The following statement was read aloud by the District Clerk:

The Board of Fire Commissioners wishes to advise, that they were made aware of this alleged incident some time ago and conducted an investigation into the matter. Following the investigation, the matter was closed. The recent letter received provides no additional facts or information not already known or alleged at the time of the previous investigation, therefore the matter remains closed.

However, the Board of Fire Commissioners would like to take this opportunity to publicly state that responding to any emergency call places a great deal of responsibility on the drivers of our emergency vehicles. Not only must emergency vehicle drivers provide prompt response of the apparatus, equipment and personnel to provide services to those in need, but as important, must accomplish this task in the safest and most prudent manner possible. As it has in the past, the Board of Fire Commissioners will continue its efforts in maintaining the reasonable balance in prompt emergency response and the safety of the public at large.

15. New Business

LTR-Mountaintop-pending; still in use for a while.

2017 Annual Election- Annual Election-December 12 2017 6 PM to 9PM

Videoconferencing- Commissioner Bragg noted that videoconferencing is permissible and allows Out-of town commissioners to legally participate and vote at Board meetings. Legal Notice is required. Commissioner Bragg suggested investigating what type of equipment is needed.

16. EXECUTIVE SESSION-

MOTION: Commissioner Ben Bragg moved to go to executive session at 8:13 Pm to discuss the details of a personnel agreement regarding a specific employee, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

17. Return to Regular Session-

MOTION: Commissioner Alan Barone moved to return to the regular session at 8:35 PM.
Seconded by Commissioner John Fraino.
VOTE: 4 Aye 0 No 0 Abstain 1 Absent
Motion carried.

Approval of Addendum to District Clerk's Agreement

MOTION: Commissioner John Fraino moved to approve the Designation of Paid Holidays for The District Clerk as follows:

New Year's Day	Labor Day	Christmas Day
President's Day	Veteran's Day	Columbus Day--Floating Holiday
Memorial Day	Thanksgiving Day	
July 4	Black Friday (Day after Thanksgiving)	

This addendum modifies Article 9 –A Holidays on page 2 of the Fire District Clerk Agreement.

Seconded by Commissioner Alan Barone.
VOTE: 4 Aye 0 No 0 Abstain 1 Absent
Motion carried.

18. ADJOURNMENT

MOTION: There being no further business, Commissioner John Fraino moved to adjourn at 8:55 PM, seconded by Commissioner Ben Bragg.
VOTE: 4 Aye 0 No 0 Abstain 1 Absent
Motion carried.

Respectfully submitted,

APPROVED BOFC 1/3/2018

Denise A. Holzberger, District Clerk